

CHARITON VALLEY ELECTRIC COOPERATIVE  
REGULAR MONTHLY BOARD MEETING  
NOVEMBER 22, 2024

A meeting of the Chariton Valley Electric Cooperative, Inc. (CVEC) Board of Directors was called to order at the Cooperative office in Albia, Iowa, on November 22, 2024, at 1:00 p.m. by President Kenny VandenBerg.

Secretary Norm Major reported all directors were present in person. Other attendees included General Manager Troy Amoss; Finance Manager Trudy Grade; Communications Coordinator/Executive Assistant Anna See; and Line Superintendent Jared Shaw. Attorney Dennis L. Puckett of Sullivan & Ward, P.C. participated remotely. Kristin Dolan, Regional Vice President with National Rural Utilities Cooperative Finance Corporation was also present in person.

KRTA Presentation

Kristin Dolan, Regional Vice President with National Rural Utilities Cooperative Finance Corporation (CFC) provided an insightful presentation of CFC's Key Ratio Trend Analysis (KRTA), a benchmarking tool designed to assist boards and management in evaluating cooperative performance. She reviewed the cooperative's statistics, including density, membership growth, kWh sales, total utility plant, and employee numbers, and compared these metrics to peer cooperatives. Kristin highlighted key trends, such as rising utility plant costs, declining kWh sales, and shifts in consumer growth. She also analyzed sales by customer class, power supply costs, operating expenses, wages, and overtime hours, providing valuable insights into the cooperative's financial and operational performance. Key financial ratios like margins, TIER, DSC, equity ratios, depreciation, and revenue per kWh sold were also discussed, with a narrative summary included in the KRTA report for context.

Kristin identified top goals and risk trends for fiscal year 2024, encouraging board members to use the KRTA data in their strategic planning efforts. She concluded by announcing the CFC Forum, scheduled for June 30 to July 2, 2025, in New York City, as an opportunity for further collaboration and engagement among cooperatives.

Consent Agenda

The consent agenda items were reviewed and approved following a motion that was made, seconded, and carried. The approved items included the meeting agenda, the minutes from the October 21, 2024, regular business meeting, and the October 2024 New Member List.

SEE ATTACHED MEMBER LIST

Human Resources Report

The board packet included a Human Resources report. In the absence of Ashley Tratchel, General Manager Amoss offered to answer any questions concerning the report and there were none.

Operations Report

Line Superintendent Jared Shaw presented the Operations Report, highlighting ongoing projects, including re-sagging lines and rebuild efforts. He also noted the completion of service installation

for the Ford dealership car chargers. A written report was included in the board packet, and Jared offered to answer any questions, but none were raised.

#### Safety Report

The board packet included a safety report and accompanying statistics. Following review, a motion was made, seconded, and carried to accept the October 2024 Safety Report as presented.

Following the safety report, Jared Shaw left the meeting.

#### Member Communications and Engagement Report

The board packet included a written report from Anna See, Communications Coordinator/Executive Assistant, detailing recent activities. She highlighted the increase in Operation Round Up participation and ongoing efforts to further boost enrollment. Anna also reviewed upcoming events, including the IAEC Annual Meeting, director training, and the IAEC Welcome Back Legislative Reception scheduled for January 14, 2025, with additional classes on January 14 and 15. Attendance plans for these events were noted. She also informed the board about the NRECA PowerXchange conference, set for March 9–12, 2025, in Atlanta, Georgia, with Kenny VandenBerg and Marchelle Brown indicating their intent to attend.

#### IT/Cyber Security Report

The board packet included a written IT update report from Network Administrator Nathan Norton. General Manager Amoss asked if there were any questions and there were none.

#### Finance Report

Finance Manager Trudy Grade presented the financial report, including the following items:

- a) Financial Statements – The board packet included October 2024 financial activities and statements, and the same were reviewed by Trudy. She noted that the cooperative had margins of approximately \$10,600 for the month, with year-to-date margins about 14% below budget. Trudy confirmed that all financial ratios are being maintained above the loan covenant requirements. The balance sheet, income statement, and statement of cash flows were reviewed, and Trudy offered to answer any questions. The check register (checks 59974 through 60024) and ACH transactions were also discussed. After thorough review, a motion was made, seconded, and carried to approve the October 2024 Financial Statements as presented.
- b) Credit Cards – The credit card expenses were reviewed. A motion was made, seconded and carried to approve the cooperative's credit card and CEO/GM expenses for the month of October.

#### CEO/General Manager Report

CEO/General Manager Troy Amoss presented his report to the board, which included several key updates. He discussed the cooperative's strategic planning for 2025, noting that CFC will be utilized for the planning process, with the event scheduled for the first week of September. General Manager Amoss also provided an update on the EV charger on the Albia square, mentioning an investment of \$12,840 and earnings of approximately \$202. He reported on the Sedes Group, LLC pass-through loan status and noted an additional request for an extension.

A minor incident was mentioned where a lineman injured a finger while unloading poles. General Manager Amoss discussed the 2025 budget, stating that the full budget will be presented in December. However, due to longer lead times, some purchases may be initiated before the budget is formally approved. The cooperative's right-of-way schedule was also discussed, with a shift to a 5-year schedule planned for 2025. Operating costs, work plans, and community involvement, including the stringing of lights in downtown Albia, were also highlighted. He offered to answer any questions concerning his report.

Following the report, Trudy Grade left the meeting.

#### Old or Unfinished Business

The Chairman asked for any old or unfinished business. It was noted that the Sedes Group, LLC has requested an extension of the deadline to close on its pass-through loan, with the board having previously granted an extension until December 15, 2024. After a thorough discussion, a motion was made, seconded and carried to not extend the previously approved date of December 15, 2024.

#### New Business

- a) Director Expense Report – The Board Expense Report was reviewed. Following review, a motion was made, seconded and carried to approve the report as presented to this meeting.

#### Executive Session

At this time, the Chairman asked if there was a need for an executive session and there was none.

#### Legal Report

Attorney Puckett presented a legal report to the board, providing an update on the action against Camp 365 dba AWOL Outdoors, Inc. He also noted a workshop on large data center loads conducted by the Iowa Utilities Commission. Additionally, he informed the board that the Iowa Supreme Court had issued a decision upholding survey access rights for pipeline companies, which would also apply to similar provisions for transmission line companies.

#### Director Reports

Directors provided updates on their respective areas, including reports on Northeast Power, the Iowa Association of Electric Cooperatives (IAEC), and the Iowa Institute for Cooperatives.

#### Discussion Items


Director Vandenberg asked if there were any discussion items. Plans for the upcoming Christmas party for employees and board members, scheduled for December 13, 2024, were discussed.


#### Meeting Dates/Calendar of Events

Chairman Vandenberg noted the calendar of events included in the board packet. The next board meeting will be held December 27, 2024, commencing at 1:00 p.m.

#### Adjournment

As there was no further business to come before the board, a motion was duly made, seconded and carried to adjourn the meeting at 3:42 p.m.

  
Kenneth Vandenberg, President

  
Norm Major, Secretary