

CHARITON VALLEY ELECTRIC COOPERATIVE

REGULAR MONTHLY BOARD MEETING

September 23, 2021

A meeting of the Chariton Valley Electric Cooperative, Inc. (CVEC) Board of Directors was called to order at the Cooperative office in Albia, Iowa, on September 23, 2021, at 5:08 p.m. by President Kenny VandenBerg.

Secretary Norm Major reported all 9 directors were present. Others in attendance included CEO/General Manager Leilani Todd, Finance Manager Trudy Grade, Operations Manager Troy Amoss, Economic Development & Member Services Manager Tod Faris and Executive Assistant Anna See.

Special Guest – Raymond Scott

The Board welcomed special guest Raymond Scott with Homestead Funds virtually as he shared how Homestead can help educate, guide and simplify investing to meet the cooperative's goals. President VandenBerg thanked Raymond for his presentation and dismissed him from the meeting.

Agenda

A motion was made, seconded and carried to accept the final agenda as amended and presented.

Minutes

A motion was made, seconded and carried to approve the August 26, 2021, regular business meeting of the board of directors.

New Members

The list of applications for cooperative membership was presented to the board for the month of August 2021. A motion was made, seconded and carried to affix the cooperative seal on all membership applications for the month.

SEE ATTACHED MEMBER LIST

Board Meeting Start Time

CEO/General Manager Leilani Todd facilitated a discussion regarding the start time of the cooperative's monthly board meetings. After discussion, a consensus was made to start all regular monthly board meetings at 5:00 p.m. moving forward.

Safety Report

A motion was made, seconded and carried to accept the August 2021 Safety Report and statistics as information provided by Mike Gibler, the cooperative's Safety and Material Coordinator.

Financial Report

Finance Manager Trudy Grade presented the cooperative's financials for August 2021. After discussion regarding lawn care fees and payments, as well as, shared I.T. services payment, a motion was made, seconded and carried to accept all financials as presented.

Finance Manager Trudy Grade opened the floor for questions regarding her department written report. A discussion was held regarding the Homestead Funds presentation presented earlier in the meeting. The

board motioned to invest cooperative funds with Homestead in an effort to receive greater returns on cooperative investments.

RUS FFB Advance

Finance Manager Trudy Grade reported the cooperative received a RUS FFB advance for \$1,200,000 on August 18, 2021, in CVEC's trust account with an interest rate of 1.752%. This advancement is scheduled to mature on 12/3/2054. All funds have been transferred to the cooperative's general checking accounting

CD Renewal Authorization

Finance Manager Trudy Grade requested documents be signed by Director Major, Director Brown, CEO/General Manager Leilani Todd and herself as required by South Ottumwa Savings Bank to renew an expired CD in the amount of \$68,180.06. This CD will be renewed for a 3-month term at the interest rate of .05%.

2021 Auditor Engagement Letter

Finance Manager Trudy Grade presented the 2021 Letter of Engagement from BKD CPAs and Advisors of West Des Moines, IA, to audit the cooperative records and prepare the necessary tax documents associated with the audit for the year of 2021. Upon a motion made, seconded and carried, the Board accepted the Letter of Engagement.

2020 Form 990 Report

Finance Manager Trudy Grade requested Board President Kenny Vandenberg sign the required 2020 Form 990 report as presented to the board. No further action was needed.

Policy 16 & 36

The proposed amendments in correlation with adding Homestead Funds to policies 16 & 36 were discussed. A motion will be requested at the October board meeting as they were not originally included in this month's board packet.

Operations Report

Manager of Operations Troy Amoss opened the floor for questions regarding his department written report. Discussions were held regarding the underground section of the Highway 5 project that is scheduled for late October. There were no further questions to come before the board.

Economic Development & Member Services Report

Economic Development & Member Services Manager Tod Faris opened the floor for questions regarding his department written report. Discussion was held regarding Camp 365 and their move to the new building, as well as a new housing development opportunity just outside of Albia city limits. A lengthy discussion was held regarding an increase in CVEC members wanting to install solar. There were no further questions to come before the board.

IT & Cyber Security

A written report was provided to the board, summarizing the information technology department's recent activities noting specifically the cooperative's Knowbe4 statistics.

Member Communications & Engagement

Member outreach efforts for the month of August 2021 were shared with the Board along with the most recent statistics for the cooperative's social media page and website. An update was given regarding CVEC's participation in the 2021 AECI Triennial Membership Survey and the Iowa Youth Leadership Academy opportunity. There were no further questions to come before the board.

Attorney's Report

CEO/General Manager Leilani Todd opened the floor regarding the Attorney's Legal Report. There were no questions to come before the board.

CEO/General Manager's Report

CEO/General Manager Leilani Todd discussed the 2022 insurance rates received from IAEC for the cooperative's medical plan and the rate changes associated with them. She requested that CVEC maintain the medical plan with IAEC and add vision with 100% employee contribution for 2022. There were no questions to come before the board.

CEO/General Manager Leilani Todd shared the strategic execution plan staff prepared. The plan provided details on how the cooperative will implement our strategic objectives and goals determined earlier this year in the cooperative's Strategic Planning session. This is a continuous working document where each department manager will provide updates and quarterly share the progress with the Board.

Executive Session

The Board entered an executive session at 8:35 p.m., returning to regular session at 9:05 p.m.

Director Reports for Affiliated Organizations

Directors in attendance at the NEP, IAEC and Iowa Institute of Cooperative's board meetings gave their monthly reports.

Executive Session

The Board entered a second executive session at 9:10 p.m., returning to regular session at 9:52 p.m.

Adjournment

As there was no further business to come before the board, the meeting adjourned at 9:59 p.m., with the next regular business meeting scheduled for October 28, 2021, at 5:00 p.m.


Kenny VandenBerg, President


Norm Major, Secretary